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Head Teacher NLE & NSS: Mrs. Sofina A M Islam OBE MA Leadership & Management in Education ERA Leadership in Education Award - 2014 B.Ed. (Hons) Primary, NPQH



Tuesday 7th June 2022

Dear Parents/Carers

School attendance is a legal requirement set out for all children across the country.

The local authority is encouraging schools to support and challenge parents whose children have persistent absences and are falsely using COVID as a reason for absence. We have met with many parents and we continue to provide support. I'm sure you will agree that absences/lateness can have a detrimental impact on children's academic progress and wellbeing.

With that in mind, you as a parent have a legal duty and responsibility to contact school regarding absences, and if this does not happen, then absences will go down as unauthorised. It is important to note that 5 unauthorised absences over a period of time will result in a fixed penalty notice.

If your child's attendance is below expected standards, then we will be arranging meetings to discuss the reasons for this. The national expectation is for children's attendance to be above 96%. If your child's attendance and punctuality continue to be a concern, we will take the following steps:

- Parent contract- if the contract is breached then this may lead to a fine. This could potentially lead to court proceedings.
- Unannounced home visits.
- Meeting with the headteacher.
- Informing relevant services.

Our aim is to work in partnership with parents to ensure positive outcomes for your child/ren.

Yours Sincerely, Sofina Islam OBE Headteacher