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Children, Learning and Young People's Directorate

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Dear Sofina

I am writing to offer my congratulations to you and the staff team on how well you coped with the emergency at the school last Friday.

The feedback I have had from Linda Walton, Emergency Planning Officer, is that you and your Deputy were very efficient and coped extremely well in unusual circumstances along with your staff team.

You were not only coping with a very serious fire, close to the school, but also extremely difficult weather conditions. You organised the evacuation to the designated evacuation centre and when Linda arrived she found the children well organised, orderly and well cared for. This enabled the handover to parents to go well and there was then assistance to ensure that the children had something to eat.

With good planning and organisation you ensured a very difficult situation came to a successful conclusion when it could so easily have been much more serious for all concerned.

Well done. Best wishes.

Yours sincerely

Colin Green

Director of Children, Learning and Young People

CC:

Ruth Snow



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