



# Stanton Bridge Primary School

Footballer



Doctor



Police Man



Teacher



## Charging and Remissions Policy September 2018

Approved Governors	06/09/2018

## Stanton Bridge Primary School

### Charging and remissions policy 2018

School subject to limited exceptions, cannot charge for education provided during school hours, including the supply of any materials, books, instruments or other equipment.

School must ensure that they inform parents on low incomes and in receipt of certain benefits of the support available to them when being asked for contributions towards the cost of school visits.

### Charges and Remission for pupils

The Governing Body issues this policy statement on charges and remissions, with reference to schools funding agreement.- Education Act 1996, section 457. -Education (School Sessions and Charges and Remissions Policies) (Information) (England) Regulations 1999 -Education (Residential Trips) (Prescribed Tax Credits) (England) Regulations 2003, SI2003/381-The School Information (England) Regulations 2008 (as amended).-School charging advice 2014

### Summary:

Charges are not allowed for any activity in school, with the following exceptions:

- Individual music tuition with parental agreement.
- Board and lodgings on residential trips. The full cost of board and lodging may be remitted for children of parents who can prove receipt of : universal credit, Income support, income based jobseekers allowance, support under part VI of the immigration and Asylum act 1999, Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190, the guarantee element of State Pension Credit; an income related employment and support allowance.
- Optional extras, that is, those activities, which take, place mainly or entirely out of school time. They are: education provided outside of school time that is not: a) part of the national curriculum; b) part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school; or c) part of religious education. Examination entry fee(s) if the registered pupil has not been prepared for the examination(s) at the school. Examination fees where the candidate has previously failed the examination. Transport (other than transport that is required to take the pupil to school or to other premises where the governing body have arranged for the pupil to be provided with education). Board and lodging for a pupil on a residential visit. Extended day services offered to pupils (for example breakfast club, after-school clubs.
- Enrichment activities which do not have an educational focus.
- Certain materials, in Food Technology and CDT, for example, where pupils are taking the product home.

- Wilful damage to equipment or materials.

Any charge made in respect of individual pupils must not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It must not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Participation in any optional extra activity will be on the basis of parental choice and a willingness to meet the charges

### **Voluntary contributions**

The school may ask, but not require parents to make voluntary contributions for the benefit of the school or any school activities. However, if the activity cannot be funded without voluntary contributions, the governing body or head teacher should make this clear to parents at the outset to such activities e.g. trips in school time. As well as remission for pupils of parents in receipt of certain benefits the Governing Body may remit charges for 'optional extras' out of the 'School Fund' established to sustain and encourage such activities.

Approved date: September 2018

Review date: September 2019

Signed

Date: \_\_\_\_\_